

**SALEM SCHOOL BOARD MINUTES
SALEM SCHOOL DISTRICT
August 15, 2016**

The Board of Education of the Salem School District #30, state of Arkansas, met in regular session on Monday, August 15, 2016 at 6:00 p.m. in the boardroom on the high school campus. The meeting was called to order by Chairman Smith.

ROLL CALL:

Present: Abney, Smith, Yarnell, Coffman, and Koelling

Absent: None

The Chairman declared a quorum present and opened the meeting for business.

The minutes from the July 18, 2016 regular meeting were reviewed. Coffman made the motion, second by Abney to approve the minutes as written. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Mr. Guiltner announced that both principals reported a great positive first day of school. The elementary reported an enrollment of 424 and the high school with 363, making a total of 787 students present the first day of school.

Superintendent Guiltner made a recommendation to transfer \$280,000.00 from the operating fund to the building fund. A motion was made by Koelling with a second from Abney to transfer funds. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Superintendent Guiltner gave an update on projects that are being done on the school campus. The football lights are scheduled to be installed August 23rd. The football scoreboard/clock scheduled for September 19th, the company will provide a portable, temporary scoreboard/clock for home games, prior to installation. The bus lot expansion is almost complete with all buses being able to pull into the gated area. Concrete work behind the high school is complete. Heat exchanger is to be installed soon and the elementary parking lot has been patched, sealed, and stripped.

Mr. Guiltner asked that a stipend be added to both certified and classified salary schedules for concession stand and gate workers. The recommendation of \$20.00 per night for concession worker and \$20.00 per night for gate workers for regular season games was made by the superintendent for the 2016-2017 school year. Coffman made the motion with a second by Koelling to add stipends to both salary schedules as recommended. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Superintendent Guiltner discussed a food service outsourcing program with the board. He is talking with employees, outsourcing companies, and will be gathering more information to present in the near future.

The superintendent recommended they cancel AdvanceEd, as the state department can provide the same services for us that AdvanceEd does. The motion was made by Yarnell with a second from Abney to cancel AdvancedEd. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

The board retired into executive session at 6:14 p.m.

The board returned to open session at 6:28 p.m.

As a result of executive session, Superintendent Guiltner read a letter of resignation from Erin Lemon (attached) resigning her position as an Elementary Aide for the 2016-2017 school year. A motion by Abney was made with a second by Yarnell to accept the resignation of Erin Lemon as stated. The Chairman called for discussion.

With the resignation of a special needs aide and the enrollment of another special needs student, the elementary needs two special needs aides. Mr. Guiltner made the recommendation to hire Amber Beavers to fill one of the positions for the 2016-2017 school year. Yarnell made the motion with a second by Abney to hire Amber Beavers as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Mr. Guiltner also made the recommendation to hire Lavada Hardin to fill the other special needs aide position for the 2016-2017 school year. Coffman made the motion with a second from Yarnell to hire Mrs. Hardin as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

The 2017 minimum contribution for school employee insurance is set at \$155.93. If a raise is given the prior year the contribution must be raised by the same percentage, making Salem School's contribution \$158.14. Mr. Guiltner gave the recommendation to raise the contribution rate to \$159.00 for 2017. A motion was made by Koelling, second by Coffman to raise the rate of contribution to \$159.00 as recommended. The chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Recommendation was made by Superintendent Guiltner to add the Finley Group to our electronic transfer to sell indexed annuities. The motion was made by Koelling with a second by Yarnell to add Finley Group as recommended. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Superintendent Guiltner gave the recommendation to accept the transfer of two students from Viola district to Salem district. Motion was made by Yarnell, second from Coffman to accept transfers. The Chairman called for discussion.

YEAS: Unanimous
NAYS: None

The Chairman declared the motion carried.

Superintendent Guiltner gave the recommendation to accept the transfer of six students from IZARD County district to the Salem district. Motion was made by Yarnell with a second from Abney to accept transfers. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Superintendent Guiltner gave the recommendation to accept the transfer of six students from Highland district to the Salem district. Motion was made by Coffman, second by Koelling to accept transfers. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

The financial reports were reviewed and accepted on a motion made by Yarnell with a second by Abney. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Superintendent Guiltner asked to move the September board meeting to Monday, September 26, 2016.

Mr. Guiltner announced that both the elementary and high school had great test scores.

Larry Travelstead was commended on doing a great job with "School Dude" a program with Arkansas Department of Education Facilities.

Arkansas State School Bus safety inspection was done; the fleet had zero major and minor infractions. Mr. Guiltner commended Jason Howell on a job well done.

Coffman made the motion to adjourn with a second from Koelling. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the meeting adjourned at 7:52 p.m.

Secretary